Workforce Hub admin account email notifications

There are two types of email address related to the service.

1. The account level email address of the Hub account (+ a cc for copies)
2. A generic email related to the domain of the service

These two emails serve different purposes and are necessary to segment and account for the different types of emails coming from the service and coming to the Hub admins

Generic domain email address is: **ias@hereweare.org.uk**

Hub accounts now have two email fields in order to store two separate email addresses. This creates a backup email for important emails sent to the Hub admin and second email address that will be copied into some useful system notifications.

EHS Brighton & Hove

Edit profile
Fields with * are required.

Contact details

Forename(s) *

Hub

Last name *

EHS

Email *

EHSbrighton@nhs.net

Second email address

here.eas-ehsb@nhs.net

All email communication with this account will also be sent to this address

The first email address for each HUB account will receive notifications when users self assign or decline. It receives new user join requests to the Hub as well as account related emails for the Hub user account itself (e.g. if you reset the password for your hub account username). It receives invoice related notifications.

The second email address for each HUB account will also receive copies of Hub emails as a backup. We have set this to here.eas-ehsb@nhs.net for all hub accounts.

ias@hereweare.org.uk

The **IAS** DOMAIN has some emails set against it

admin_email ias@hereweare.org.uk
Used as FROM for small number of emails to end users
(where user is registered to IAS domain)
This is necessary as the email sender has to match the domain of the system

Also is shown on the site in a few places
(Contact us for help at ias@hereweare.org.uk etc)

Activation emails and contact form submissions goto the domain email address

noreply_email noreply@hereweare.org.uk
Used as FROM for all other emails to end users
(where user is registered to IAS domain)
This is necessary as the email sender has to match the domain of the system

bcc_email ias@hereweare.org.uk
Used as BCC recipient for document expire emails sent to end users
(where user is registered to IAS domain)